

Notification**Notice No. RRC/NR-01/2023/Apprentice Act
Engagement of 3093 Apprentices under the Apprentices Act 1961 over Northern
Railway.**

ONLINE applications are invited from ELIGIBLE and desirous candidates for engagement of Act Apprentices under the Apprentices Act 1961 for imparting training at various Divisions/Units/Workshops over Northern Railway. Imparting Training in Railway will not confer any right to the candidates for their absorption in Railway after successful completion of training. It shall not be obligatory on the part of the employer to offer any employment to the Apprentice on completion of period of his/her apprenticeship training in his/her establishment. It shall not be obligatory on the part of the apprentice to accept an employment under the employer.

Please read all the instructions in this notification carefully and ensure that you are eligible to apply before filling the application form Online. Candidates are advised in their own interest to submit ONLINE application much before the closing date, to avoid possible inability/failure to log on to the website of RRC on account of heavy load on the internet or website jam during last days. RRC does not accept any responsibility for the candidates not being able to submit their application within the last day on account of aforesaid reasons or any other reason.

IMPORTANT DATES	
Date and Time of opening of Online Application.	on 11.12.2023
Date & Time of Closing of Online Application	At 2400 Hrs on 11.01.2024
Expected Date of Display of Merit	12.02.2024

1.0 Details of Trade :

The details of Trade wise and Division/Workshop wise, number of Applicants to be engaged for training as Act Apprentices along with the break-up of reservation for applicants belonging to SC/ST/OBC categories and for PwBD's/Ex-servicemen are furnished in **Annexure-“A”**.

Candidates are advised to go through the available training slots vis-à-vis your ITI Trade thoroughly/carefully and select the Cluster and the Units accordingly. It should not happen that candidate select a Cluster or Unit where there is no training slot requirement for your ITI Trade. In such a situation their application may eventually become meaningless, as he would not be allowed to make any changes after the final submission. Moreover, he is also not allowed to make subsequently or multiple applications as in such an eventuality all the applications shall be summarily rejected.

UNIT WISE/TRADE WISE BREAK-UP OF TRAINING SLOTS												
CLUSTER LUCKNOW (LKO)												
		Trades	TOTAL	UR	SC	ST	OBC	PH				EX-SM
								HH	OH	MD	VH	
LKO DIVISION	1	Mechanic (diesel)	110	55	17	8	30	1	2	0	0	11
	2	Electrician	30	15	5	2	8	0	1	0	3	3
	3	Fitter	186	93	28	14	51	0	3	0	3	18
	4	Carpenter	9	4	2	0	3	0	0	0	0	1
		G.Total	335	167	52	24	92	1	6	0	6	33
Carriage Workshop AMV/LKO	1	Carpenter	84	42	13	6	23	1	1	0	1	3
	2	Fitter	160	81	24	12	43	2	2	0	1	5
	3	Painter (General)	37	19	5	3	10	1	0	0	0	1
	4	Trimmer	22	11	3	2	6	0	0	0	0	0
	5	Machinist	11	5	2	1	3	0	0	0	0	0
	6	Welder	60	31	9	4	16	1	1	0	0	2
		G.Total	374	189	56	28	101	5	4	0	2	11

Bridge Workshop CB/LKO	1	Fitter	14	7	2	1	4	1	0	0	0	0
	2	Mechanic Moter Vehicle	4	2	1	0	1	0	0	0	0	0
	3	Forger & Heat Treater	3	2	0	0	1	0	0	0	0	0
	4	Welder (G&G)/Welder Structural	7	3	1	1	2	0	1	0	0	0
	5	Painter (General)	4	2	1	0	1	0	0	0	0	0
	6	Machinist	5	3	1	0	1	0	0	0	0	0
	7	Turner	1	1	0	0	0	0	0	0	0	0
	8	Material Handling Equipment Machanic cum operator	5	3	1	0	1	0	0	0	0	0
		G.Total	43	23	7	2	11	1	1	0	0	0
Rolling Stock Workshop (Loco & Carriage CB/LKO)	1	Fitter	208	109	41	2	56	2	2	2	1	6
	2	Electrician	80	43	16	0	21	0	1	2	1	2
	3	Machinist	26	14	5	0	7	0	0	1	0	1
	4	Welder	19	11	3	0	5	1	0	0	0	0
		G.Total	333	177	65	2	89	3	3	5	2	9
Rolling Stock Workshop (Loco & Carriage(Elect) CB/LKO	1	Electrician	82	44	16	0	22	1	1	0	1	2
	2	Refrigeration & Air Conditioning	118	63	23	1	31	2	1	1	1	3
	3	Wireman	25	14	5	0	6	1	0	0	0	1
		G.Total	225	121	44	1	59	4	2	1	2	6
CLUSTER DELHI (DLI)												
		Trades	TOTAL	UR	SC	ST	OBC	PH				EX-SM
								HH	OH	MD	VH	

TMC LINE	1	Mechanic Advance Machine Tool Maintenance	5	4	0	0	1	0	0	0	0	0
	2	Fitter	6	5	0	0	1	0	0	0	0	0
	3	Copa	1	1	0	0	0	0	0	0	0	0
		G.Total	12	10	0	0	2	0	0	0	0	0
Bridge Workshop/Tilak Bridge	1	Tech.Br.(Fitter)	10	4	2	1	3	0	0	0	0	0
	2	Tech.Br. (Welder)	16	9	2	1	4	0	0	0	0	0
	3	Tech. Br. (Painter)	12	6	2	1	3	0	0	0	0	0
	4	Tech.Br. (Carpenter)	3	1	1	0	1	0	0	0	0	0
	5	Tech.Br. (Black/Smith)	12	6	2	1	3	0	0	0	0	0
	6	Tech.Br. (Rivetter)	12	6	2	1	3	0	0	0	0	0
		G.Total	65	32	11	5	17	0	0	0	0	0
C & W NDLS	1	Fitter	73	36	11	6	20	6	0	0	2	0
	2	Painter (General)	25	12	4	2	7	0	0	0	0	0
	3	Carpenter	24	12	3	2	7	0	0	0	0	0
	4	Welder/Gas & Electric	21	12	3	1	5	0	0	0	0	0
		G.Total	143	72	21	11	39	6	0	0	2	0
C & W DLI	1	Fitter	38	19	6	3	10	3	0	0	0	0
	2	Painter (General)	13	7	2	1	3	0	0	0	0	0
	3	Carpenter	14	7	2	1	4	0	0	0	0	0
	4	Welder/Gas & Electric	10	5	1	1	3	0	0	0	0	0
		G.Total	75	38	11	6	20	3	0	0	0	0
C & W DEE	1	Fitter	42	22	6	3	11	2	4	0	0	0
		G.Total	42	22	6	3	11	2	4	0	0	0

C & W NZM	1	Fitter	34	17	5	3	9	2	0	0	2	0
	2	Painter (General)	13	6	3	1	3	0	0	0	0	0
	3	Carpenter	11	6	1	1	3	0	0	0	0	0
	4	Welder/Gas & Electric	9	5	1	0	3	0	0	0	0	0
		G.Total	67	34	10	5	18	2	0	0	2	0
ELS/ GZB	1	Fitter	58	29	9	4	16	3	5	0	0	0
	2	Machinist	20	10	3	2	5	0	0	0	0	0
	3	Machanic Machine Tool Maintenance	19	10	3	1	5	19	0	0	0	0
	4	Welder/Gas & Electric	16	8	2	1	5	16	0	0	0	0
		G.Total	113	57	17	8	31	38	5	0	0	0
EMU/GZB	1	Electrician	56	29	8	4	15	0	0	0	0	0
	2	Machinist	54	28	7	4	14	0	0	0	0	0
		G.Total	110	57	15	8	29	0	0	0	0	0
DSL Shed TKD	1	Electrician	54	27	8	4	15	0	0	0	0	0
	2	Mechanic (Diesel)	52	27	7	4	14	0	0	0	0	0
		G.Total	106	54	15	8	29	0	0	0	0	0
DSL Shed SSB	1	Electrician	32	16	5	2	9	0	0	0	0	0
	2	Mechanic (Diesel)	29	15	4	2	8	0	0	0	0	0
		G.Total	61	31	9	4	17	0	0	0	0	0
CLUSTER FIROZPUR (FZR)												
		Trades	TOTAL	UR	SC	ST	OBC	PH				EX-SM
								HH	OH	MD	VH	

CWM/ASR	1	Painter (General)	6	5	0	0	1	0	0	0	0	1
	2	Electrician	20	11	3	1	5	1	0	0	0	4
	3	Welder (G & E)	32	18	4	2	8	1	0	0	0	6
	4	Fitter	39	22	5	2	10	1	0	0	0	8
	5	Machinist	47	25	7	3	12	2	0	0	0	9
	6	Mechanic Machine Tool Maintenance	20	11	3	1	5	1	0	0	0	4
		G.Total	164	92	22	9	41	6	0	0	0	32
Bridge Workshop Jalandhar	1	Plate Fitter	16	9	2	1	4	0	0	0	0	0
	2	Welder	12	6	2	1	3	0	0	0	0	0
	3	General Fitter	7	4	1	0	2	0	0	0	0	0
	4	Machinist	11	5	2	1	3	0	0	0	0	0
	5	Slinger	6	3	1	0	2	0	0	0	0	0
	6	M.W.D.Fitter	2	2	0	0	0	0	0	0	0	0
	7	Pipe Fitter	2	2	0	0	0	0	0	0	0	0
	8	Mechanic Moter Vehicle	2	2	0	0	0	0	0	0	0	0
		G.Total	58	33	8	3	14	0	0	0	0	0
DMU Car Base Jalandhar	1	Electrician	12	8	3	0	1	0	0	0	0	0
	2	Mechanic (Diesel)	32	20	8	0	4	0	1	0	0	1
	3	Welder (G & E)	3	2	1	0	0	0	0	0	0	0
	4	Turner	2	2	0	0	0	0	0	0	0	0
		G.Total	49	32	12	0	5	0	1	0	0	1
C & W Workshop FZR	1	Fitter	75	47	19	0	9	0	2	0	1	3
	2	Carpenter	5	4	1	0	0	0	0	0	0	0
	3	Welder (G & E)	4	3	1	0	0	0	0	0	0	0
		G.Total	84	54	21	0	9	0	2	0	1	3

DSL Shed Ludhiana	1	Electrician	89	56	22	0	11	1	2	0	1	3
	2	Mechanic (Diesel)	104	66	26	0	12	2	1	0	1	4
	3	Turner	6	3	2	0	1	0	0	0	0	0
	4	Carpenter	3	2	1	0	0	0	0	0	0	0
	5	Painter (General)	2	2	0	0	0	0	0	0	0	0
	6	Welder (G & E)	6	3	2	0	1	0	0	0	0	0
	7	Mechanic Moter Vehicle	4	3	1	0	0	0	0	0	0	0
		G.Total	214	135	54	0	25	3	3	0	2	7
CLUSTER AMBALA (UMB)												
		Trades	TOTAL	UR	SC	ST	OBC	PH				EX-SM
								HH	OH	MD	VH	
JUDW Workshop	1	Fitter	160	80	24	12	44	3	3	0	0	5
	2	Welder	94	47	14	7	26	2	2	0	0	3
	3	Carpenter	30	15	5	2	8	1	0	0	0	0
	4	Painter (General)	30	15	5	2	8	1	0	0	0	0
	5	Machinist	39	20	6	3	10	1	1	0	0	1
	6	Wireman	29	13	5	3	8	1	0	0	0	1
	7	Electrician	24	11	4	2	7	1	0	0	0	1
	8	Refrigeration & Air Conditioning	14	5	3	2	4	0	0	0	0	0
		G.Total	420	206	66	33	115	10	6	0	0	11

Note:

- i. The numbers of training slots shown in this Notification are provisional and the same are liable to increase or decrease depending upon the actual needs of the administration at the time of finalization of selection and is inclusive of PWD & Ex-SM slots.
- ii. When the prescribed number of persons belonging either to the Scheduled Castes OR to the Schedule Tribes are not available, the training places so reserved for them may be filled by persons belonging to the Schedule Tribes OR as the case may be, to the Schedule Caste, and if the prescribed training places cannot be filled even in the above given manner, then the training places so lying unfilled may be filled by persons not belonging to the Schedule Caste OR the Schedule Tribe. Similarly, the seats remaining unfilled by OBC candidates are filled by UNRESERVED category.
- iii. An Ex-servicemen candidate selected under the reservation provided for them is to be placed in the appropriate category viz. UR/SC/ST/OBC to which he belongs. Ex-servicemen, their children and children of Armed Force personnel will be engaged for Apprenticeship as per details mentioned below:
 - o Children of deceased/disabled Ex-servicemen including those killed/disabled during peace time
 - o Children of Ex-servicemen
 - o Children of Serving Jawans
 - o Children of Serving Officer
 - o Ex-Servicemen
- iv. Person with Disability (PwBD) who wants to avail the benefit of reservation must produce a disability certificate issued by a competent authority i.e. Medical Board duly constituted by the Central or State Government including one specialist in the particular field for assessing disability. PwBD candidates will be considered for training if his/her disability is suitable for the trade notified and applied according to the Act Apprentice Rules as applicable in Railway. Accordingly it is advised to the candidates that it must be ensured about the suitability of their candidature with reference to their disability and identification of the trade to the said disability under the rules.

2.0 ESSENTIAL QUALIFICATION : (as on date of issue of notification)

The candidate must have passed SSC/Matriculation/10th class examination or its equivalent (under 10+2 examination system) with minimum 50% marks, in aggregate, from recognized Board and must have passed ITI in relevant trade issued by NCVT/SCVT recognized by Government of India.

NOTE:- The candidate should have already passed the prescribed qualification on the date of issue of notification. The applicants whose SSC/Matriculation/10th and ITI result are awaited as on date of notification are not eligible to apply.

3.0 Age Limit :(As on closing date of Online Application i.e. 11.01.2024).

3.1 The candidates should have completed 15 years of age and should not have completed 24 years of age as on 11.01.2024.

3.2 Upper age limit is relaxable by 05 years in case of SC/ST candidates, 3 years in case of OBC candidates.

3.3 For Persons with Disability, upper age limit is relaxed by 10 years.

3.4 Upper age limit is relaxable by up to additional 10 years for ex-servicemen to the extent of service rendered in Defence Forces plus 03 years provided they have put in a minimum of 6 months service at a stretch, except Ex-servicemen who have already joined the Govt. service on Civil side after availing the servicemen status for the purpose of their engagement. However, regardless of community, Ex-servicemen will be considered against the Ex-servicemen quota, if available. If UR vacancies are not available then only Ex. serviceman belonging to those particular communities where vacancies are available will be considered against the ex-servicemen quota.

3.5 The candidates who want to avail the benefit of reservation of SC/ST must produce his/her Caste certificate on Central Government format issued by appropriate authority at the time of Document Verification.

3.6 Similarly, the candidates who want to avail the benefit of reservation of OBC must produce Caste certificate and Non-Creamy Layer Certificate valid for the current year 2022-23 & 2023-24 in Central Government Format issued on or after 01/04/2022 by appropriate authority.

3.7 The candidates who want to avail the benefit of reservation of Ex-servicemen and Armed Forces Personnel, must produce Discharge certificate and in case of children of Ex-servicemen and children of Armed Forces Personnel, they must produce discharge certificate or Armed Forces serving certificate respectively (as the case may be) of his/her parents at the time of document verification.

3.8 The candidates who want to avail the benefit of reservation of PwBD must produce PH/PWD certificate issued by competent authority under the rules.

4.0 APPLICATION FEE (NON REFUNDABLE) Rs. 100/- :

4.1 Application fee Rs. 100/- is to be paid through ONLINE MODE as part of online application process.

4.2 RRC will not accept Application fee in Cash/ Cheque/Money order/IPO/Demand Draft/ Central Recruitment Fee Stamp etc. Candidate to note that RRC/NR is not responsible for incomplete or pending online application fee transaction for whatever reason. In such case candidate need to proceed with fresh/new transaction of payment of application fee. Transaction charges for online payment, if any, will be borne by the candidates. On successful completion of the transaction, e-receipt with the date entered by the candidate will be generated which should be printed and retained by the candidate.

4.3 No fee is required to be paid by SC/ST/PwBD/Women candidates.

5.0 MODE OF SELECTION : The procedure for engagement of candidate will be as under :

5.1 Screening & Scrutiny of the application. There will be no written test of viva.

5.2 Selection of Act Apprentices is to be made on the basis of merit prepared taking the average of the percentage marks obtained by the candidate in both Matriculation/SSC/10th (with minimum 50% aggregate marks) & ITI examination giving equal weight age to both.

5.3 In case of two candidates having the same marks, the candidate having older age shall be preferred. In case of the Date of Birth are also same, then the candidate who passed matriculation exam earlier shall be considered first.

5.4 A final merit list will be prepared cluster, trade wise and community wise, equal to the number of slots in the descending order of percentage of marks obtained by the candidate in SSC/Matriculation/ 10th Class & ITI, as stated above in para 5.2 & 5.3.

5.5 The applicant should note that in case any discrepancy in the Marks/CGPA entered in the online application and the original marksheet/certificate, is found at the time of Documents Verification, the candidature of the Applicant will be rejected summarily.

5.6 Calculation of Marks

For the purpose of calculation of percentage of marks of Matriculation/SSC/10th of candidates from Boards where grading system is applicable, RRC will take midpoint of range of grades obtained by the candidates. After obtaining midpoints of all the attempted subjects according to grades awarded, average will be calculated treating each subject is out of 100 marks, as there is no standard method or multiplying factor for calculation of average of matriculation for such Boards.

CGPA/Grade obtained by the applicants should be converted to actual marks and duly entered by the applicant in the online application. Please note that the final score should be calculated by adding the marks of all subjects not of any group of subjects.

Further on few board certificates where marks obtained and total out of marks are not calculated in that case marks obtained in all the subjects as mentioned on the certificates will be taken in to the consideration for deciding the merit.

For the purpose of calculation of percentage of ITI marks, average marks mentioned in consolidated statement of marks for all semesters of the trade applied i.e. Marks mentioned in the Provisional national Trade certificate issued by NCVT/SCVT, which is to be duly entered by the application will only be reckoned.

6.0 MEDICAL FITNESS & PHYSICAL STANDARDS:

6.1 A person shall be ELIGIBLE for being trained under the Apprentices Act 1961 and Apprenticeship Rules 1992 as amended from time to time, if he/she satisfies the minimum standards of physical fitness as prescribed in the aforesaid Act and Rules and the standards prescribed for imparting training to the relevant trades. The candidate may be advised to bring medical certificate at the time of Document Verification in the prescribed format as per Apprentices Act 1961 and Para 4 of Apprenticeship Rules 1992 (As amended from time to time) the medical certificate should be signed by Govt. authorized doctor (GAZ), not below the rank of Assistant Surgeon of Central/State Hospital.

6.2 For differently abled Applicants/ person with Disability (PwBD) the maximum Disability is detail category wise & Trade Wise as under:

a. Locomotor Disability (LD) :

TRADES	MAXIMUM DISABILITY
FITTER/TURNER	Lower limb partially damaged from one side can be accommodated
Welder(G&E)	A person without leg and without three finger of one hand can be accommodated
Electrician	Partially lower limb candidate can be accommodated.
Machinist	Only small finger damaged can join
Painter(General) /Carpenter	One upper & lower limb partially damaged.
Mechanic (Motor vehicle)/ Mechanic(Diesel)	i. Upper limb partially damaged (Little finger and Ring finger) can be accommodated for both hands. ii. Lower limb partially damaged only one side can be accommodated.
Refrigerator AC Mechanic	i. Only one lower limb partially working can be accommodated. ii. Small finger of each hand damaged can be accommodated.

b. Visually Impaired (VI) :

TRADES	MAXIMUM DISABILITY
Fitter/turner/Machinist/ Carpenter/ Painter (General/ Mechanical (Diesel)/ /Electrician/Wireman/ Refrigerator AC Mechanic.	Low vision means a person with impairment of vision of less than 6/18 to 6/60 with best corrections in the better eye or impairment of field in any one of the following categories : i. Reduction of fields less than 50 degrees. ii. Heminaopia with macular involvement. iii. Altitudinal defect involving lower fields.

c. Hearing Impaired (HI) :

TRADES	MAXIMUM DISABILITY
Fitter/Welder(G&E)/Turner/Machinist / Carpenter/ Painter (General)/ Mechanic (Diesel)/Mechanic (Motor Vehicle)/ Electrician/Wireman.	i. Deaf ii. Dumb iii. Deaf & Dumb

d. Multiple Disabilities: Those PwBD candidates who have more than one Disability will be treated as Multiple Disabilities (MD).

7.0 Period of Training & Stipend– As per Rules applicable.

8.0 AGREEMENT OF TRAINING :

Before commencement of the apprenticeship training in the designated trade, the selected candidate has to enter into a Contract of Apprenticeship Training as applicable. In case the selected candidate is minor then, his/her guardian has to enter into a Contract of Apprenticeship with the employer.

9.0 GENERAL INSTRUCTIONS :

- I. Notified slots are subject to change i.e. increase or decrease as per the administration requirement.
- II. Merely Registering/filling up online application on RRC website does not entitle the candidate being eligible for selection process.
- III. Railway Administration reserves the rights to engage eligible candidates.
- IV. The decision of Railway Administration on all matters relating to eligibility, place, date, mode of selection, acceptance or rejection etc. shall be final and binding on the candidates.
- V. The candidature of the applicants shall be liable to be rejected at any stage of selection/engagement process in case of concealment of any fact, which is in contravention to the above laid down conditions. The decision of the Railway Administration shall be final and binding on the candidates.
- VI. No TA/DA/Accommodation will be given for appearing in the process. Applicant has to make their own arrangements. The Railway Administration reserves the right to fix any date, as deemed suitable, change place or postpone (at its own convenience), or even cancel the process due to unforeseen circumstances against which no claim will be accepted. No request for change of date & venue will be entertained at any stage.
- VII. Candidates should bring all documents uploaded with ONLINE Application Form in Original along with one set of self-attested photo copies i.e. (DOB certificate, Matriculation or Equivalent Certificate & Marks Sheet, ITI Trade Certificate issued by NCVT/SCVT with Mark Sheet, Caste Certificate, Disability Certificate, Ex-SM Discharge or Dependent Certificate, Medical fit certificate etc.) on the day of Document Verification at the given Place and Time on E-Admit Card to be downloaded from RRC website, without which candidature will be cancelled. Certificates in languages other than English or Hindi should be accompanied by a self-attested translation in English/Hindi.
- VIII. If it is noticed by the Railway Administration that applicant has furnished wrong information/fake certificates, the Railway Administration reserve the right to discharge the candidate/selected candidate at any stage without notice even after his selection to undergo training.
- IX. Candidate's admission at all stages of the process will be purely provisional subject to satisfying the prescribed eligibility condition.
- X. No candidate should attempt impersonation or take the help of any impersonator at any stage of the selection process. Such candidates will be debarred for life from appearing in all RRB/RRC examinations or any appointment in Railways. In addition, legal action may be taken against the candidate.
- XI. Any material suppression of facts or submitting of forged certificates/caste certificate by a candidate for securing eligibility and/or obtaining privileges, including fee exemption for appearing in the selection trial shall lead to rejection of his/her candidature for the particular recruitment for which he/she has applied. Further, he/she will also be debarred from all examinations conducted by all RRB/RRC over the country and legal action may be initiated, if warranted.
- XII. Candidates who have been debarred for life from all RRB/RRC examinations or candidates who have been debarred for a specified period which is not yet completed need not apply in response to this employment notice. Their candidature will be rejected during any stage of recruitment as and when detected.
- XIII. Any subsequent changes in the terms and conditions of the Notice as per extant rules will stand good. RRC reserves the right to consider/incorporate any subsequent changes/ modification/additions/cancellation in the terms & conditions to recruitment under this Notice as and when applicable.
- XIV. RRC reserves the right to reject the candidature of any applicant at any stage of the process of recruitment, if any irregularity/ deficiency is noticed in the application.
- XV. For any Legal Dispute, the Jurisdiction will be at New Delhi only.
- XVI. In the event of any dispute about interpretation or any mistake, the English version will be treated as final.
- XVII. Canvassing in any form, misbehavior or misconduct will lead to summary rejection and cancellation of candidature and no correspondence will be entertained in this matter.
- XVIII. **Candidates to note that all relevant certificates of education i.e. SSC/Matriculation/ 10th Pass & ITI trade certificate issued by NCVT/SCVT with mark sheets, SC/ST/OBC/PWD/Ex-SM etc. are to be**

uploaded with online application form. Original Certificates are not to be sent to RRC/NR and same are required at the time of Document Verification failing which applicant shall not be allowed to participate in the selection process.

- XIX. No request to change the division/unit will be entertained of the candidates at any stage.
- XX. The Railway Administration does not undertake any responsibility for sending reply to the candidates not selected or not called for. No correspondence in respect of the application submitted shall be entertained or replied by this office to any individual or organization.
- XXI. No Hostel accommodation will be provided and selected candidates will have to make their own arrangement during their training as per Apprentice Act 1961 and they will be released on completion of the training.

10.0 Invalid Application : Any of the following deficiencies/discrepancies found in the application form and documents submitted by the applicant will render the application invalid / rejected :

- I. Incomplete Application.
- II. Applications without photograph, LHT impression, unsigned application/ Signature in capital or different signature at different places during the selection process.
- III. Application with scanned photo but wearing Goggles or with cap or with wig or coloured glasses or disfigured/small size or unrecognizable.
- IV. Applications without fee or less fee.
- V. Applications without proof of date of birth, 10th pass mark sheet, ITI/trade certificate issued from NCVT/SCVT & mark sheets etc.
- VI. Relevant certificates as proof for claiming age relaxation or fee relaxation if any wherever claimed.
- VII. Multiple Applications with minor changes of information and/ or facts or varied details for same trade.
- VIII. Application without valid community certificate in the Central Government format and form the appropriate authority.
- IX. Over age or under age.
- X. Self-attested photocopies of requisite certificates not uploaded.
- XI. Not having requisite educational qualification & ITI qualification at the time of applying.
- XII. Application which are filed in a language other than English or Hindi.
- XIII. Any other irregularities which are considered invalid by RRC.

11.0 MISCELLANEOUS :

- I. Railway Administration will not be responsible for any inadvertent error in the advertisement (RRC website would be primary and main source of contact with the candidates for various information during the selection.)
- II. The decision of the Railway Administration in all matters relating to eligibility, acceptance or rejection of applications etc. will be final and binding on the candidates and no enquiry or correspondence will be entertained in this connection.
- III. This Notice is also available in RRC Website. English version shall be applicable in case of any ambiguity/ dispute in two versions.
- IV. In case any applicant has difficulty in registering their applications ONLINE, they are free to contact the help line numbers as available **on RRC website on all working days at 0930 Hrs to 1800 Hrs.**

12.0 HOW TO APPLY : Steps to be followed for filling the ONLINE Application

Click on the Link "Engagement of Act Apprentice" ONLINE Application.



Information to Candidate (Please visit on RRC website for Notification).



Candidate Registration – Fill the detail i.e Name, Community, Category, Mobile No., Email ID & Date of Birth and submit. On successful registration candidate will get Password for login subsequently on given Email ID & by SMS on registered Mobile Number.



Login-"Candidate Dashboard containing update profile, Upload document, payment of Online Fee and final submission will appear".



After fill up Application Form, Pay Online Fee (Except exemption category) and Upload required documents and submit finally. (Note : Photograph, Signature & Thumb Impression having size 10 to 50KB in jpg format & Save Images and upload certificates like: - Educational, Caste, PWD & Ex-SM Certificates etc. On completion candidate can take print of application & Fee payment slip for candidate purpose record only).



Candidate Dashboard appears again containing Application Form, Upload Photo/Signature/Thumb Impression and Application Details/ Print.



Photograph, Signature & Thumb Impression having size 10 to 50KB in jpg format & Save Images and upload certificates like: - Educational, Caste, PWD & Ex-SM Certificates etc. On completion candidate can take print of application & Fee payment slip for candidate purpose record only.

13. Enclosures Enclosures to be uploaded with the Online Application

Applicant must upload following documents/certificates with the online application failing which application will be rejected.

- I. Proof of date of birth (SSC/Matriculation/10th certificate or DOB Certificate).
- II. Proof of Essential educational i.e., SSC/Matriculation/10th pass Mark sheet & Certificate.
- III. Consolidated ITI Mark Sheet of all semesters of the trade in which applied/Provisional National Trade Certificate indicating marks.
- IV. National Trade Certificate issued by NCVT/SCVT with mark sheet as the case may be prescribed for the trade.
- V. In case of candidates belonging to SC/ST/OBC/PWD/Ex-SM etc Certificate in prescribed format as per Annexure available on RRC website i.e. www.rrcnr.org.
- VI. Disability Certificate, in case of PwBD Applicants.
- VII. Discharge certificate/serving certificate, in case of applicants applied against Ex-servicemen quota.

Note :

1. Certificates in languages other than English or Hindi should be accompanied by an attested copy of translation in English/Hindi.
2. Production of Original of uploaded documents along with 2 self-attested photocopies on the day of Documents Verification in the concerned Divisions is mandatory. Application without requisite enclosures uploaded will be summarily rejected and no additional documents will be accepted during the Documents Verification.

14. IMPERSONATION/SUPPRESSION OF FACTS-WARNING

Any applicants found using unfair means of any kind in the Document verification, sending someone else in his/her place to appear in the Document verification and attempt to impersonate will be disqualified. Applicant found submitting forged/fake certificates/documents of any kind for securing eligibility and/or obtaining privileges shall lead to rejection of their candidature. Applicants shall not bring in or attempt to bring in any political or other influence to further his/her interest in respect of the engagement. Candidature of such Applicant is liable to be rejected.

15. Abbreviations used:

UR-UNRESERVED, SC-SCHEDULED CAST, ST-SCHEDULED TRIBE, EX-SM-EX-SERVICEMAN, LKO-LUCKNOW, DSL/TKD-DIESEL TUGHALAKABAD, CB/LKO-CHARBAGH/LUCKNOW, AMV/LKO-ALAMBAGH/LKO, C&W- CARRIAGE & WAGON, TKJ/NDLS-TILAKBRIDGE/NEW DELHI, SSB-SHAKURBASTI, NZM/DLI-NIZAMUDDIN DELHI, DEE- DELHI SARAI ROHILLA, JRC-JALANDHAR CANTT, JUC-JALANDHAR CITY, LDH-LUDHIANA, ASR-AMRITSAR, JUDW-JAGHADHARI WORKSHOP.

Chairperson
Railway Recruitment Cell
Northern Railway, Lajpat Nagar,
New Delhi

Declaration

- I have read the above Terms and Condition with instructions given in the Notification carefully and fulfill all eligibility criteria prescribed in the Notification to the best of my knowledge.

Proceed to Online Application

CAUTION : Concealing / falsification / misleading of any information in the Online application may lead to disqualification of the candidature from current and future recruitments of RAILWAY RECRUITMENT CELL (RRC) and the same would also be a criminal offence for which appropriate legal action can be taken.